

The Presidential Board of the Frankfurt University of Applied Sciences, by resolution RSO 1061 on 30.03.2020 pursuant to § 16 para. 3 of the Hessian Higher Education Act (HHG) in the version of 14 December 2009 (GVBl. I p. 666), in the version of 18 December 2017 (GVBl. p. 482) issued the following regulations:

Schedule of Fees for Master's Programs in Continuing Education at Frankfurt University of Applied Sciences

§1 Legal basis and definitions

- (1) Cost-covering fees (tuition fees) are charged for participation in course offerings (modules, module packages and degree programs) of Master's degree programs providing further education at Frankfurt University of Applied Sciences (Frankfurt UAS) in accordance with Section 16 (3) HHG.
- (2) These fee regulations apply to
 - a. enrolled students who wish to participate in the entire study program and obtain a Master's degree.
 - b. Participants taking a module or module packages
 - c. Applicants for a degree
- (3) The amount of the fees shall be determined by the Presidential Board of Frankfurt UAS (§ 16 Para. 3 Sentence 1).
- (4) The fees for the degree programs, modules, module packages and other services subject to fees are set out in the applicable appendices to these Fee Regulations.

§2 Fees and due date

- (1) Students according to §1 Para. 2a shall pay a fee for participation in the degree program (tuition fee). Depending on the degree program, this can be paid in one sum or in instalments.
- (2) For participants according to § 1 Para. 2b, a fee shall be charged for each booked module in accordance with the fee schedule.
- (3) Invoicing by Frankfurt UAS takes place by e-mail as a pdf document, unless explicitly stated otherwise. The fees in accordance with the fee schedule are due upon invoicing and must be paid within the period specified in the invoice.
- (4) In addition to the fees according to these regulations, the semester fees charged by Frankfurt UAS (including the share of administrative costs according to § 56 HHG) are to be paid by the students according to § 1 Para. 2a. The semester fee is to be paid in advance for enrolment or re-registration by bank transfer without being requested to do so. The enrolment deadline is stated in the notification of admission. The deadlines published on the Frankfurt UAS homepage apply for re-registration.
- (5) Further costs may be incurred which are not included in these fees.

§3 Fees for aptitude tests and re-tests as well as the preliminary examination and processing of applications

- (1) A fee is payable for participation in an aptitude test in accordance with § 16 Para. 2 Sentence 2 HHG.
- (2) Failed module examinations or partial module examinations may be repeated if this is provided for in the respective examination regulations of the degree programs. Further details are regulated in the examination regulations of the respective degree programs. Additional examination fees may be charged for each repeat examination.

§4 Admission to individual modules and module packages

- (1) The admission of participants according to §1 Para. 2b takes place in the order of receipt of applications. Students according to §1 Para. 2a have priority in the module allocation if a maximum number of participants is specified for a module or this results from a relevant regulation or order (e.g. capacity regulation). In accordance with the respective examination regulations, further admission criteria may take effect if necessary.
- (2) The admission of participants according to §1 Para. 2b for a Master's degree module (Master's thesis) is excluded.

§5 Deferral of charges

- (1) The institution of higher education may, upon application, defer fees under these regulations for students pursuant to § 1 Para. 2a in whole or in part in individual cases if immediate payment would entail considerable hardship and the claim is not jeopardised by the deferral. Considerable hardship shall be assumed if the person liable to pay the fee is temporarily in serious payment difficulties due to unfavourable economic circumstances or would be in such difficulties if the fee were paid immediately. The application for deferment shall be accompanied by appropriate evidence. The application must be submitted in writing to the Frankfurt UAS department responsible for continuing education. The application must be received by Frankfurt UAS no later than 8 weeks before the start of the semester. The decision is made by the responsible department head in consultation with the respective program head and the member of the executive board responsible for continuing education.
- (2) The deferral of fees for participants according to § 1 para. 2b is excluded.

§6 Withdrawal and cancellation of modules and refund of fees

- (1) Frankfurt UAS reserves the right to cancel individual modules or module packages for participants according to § 1 para. 2b if the minimum number of participants is not reached or for other important reasons.
- (2) Reimbursement of fees or partial fees shall be made upon application via a cancellation invoice. The application shall be submitted in writing to the head of the department responsible for continuing education. The amount to be refunded shall be paid via the same payment method to the person who previously paid the fee.

(3) For students admitted to a degree program and students in accordance with § 1 Para. 2a and participants in accordance with §1 Para. 2b, the following modalities apply to the fees specified in these regulations in the event of withdrawal from modules and module packages as well as other services subject to fees:

- Registration for a module may be cancelled free of charge up to eight weeks before the start of the module. Study materials that have already been made available will be charged at a flat rate of 50.00 euros.
- In the event of withdrawal up to four weeks before the start of a module, the participant is obliged to pay 50% of the participation fee.
- In the event of a later withdrawal from participation in a module, the entire participation fee must be paid.
- In the case of online modules without attendance events, withdrawal is possible free of charge up to two weeks before the start of the module. Study materials that have already been made available will be charged at a flat rate of 50.00 euros.
- Cancellation of studies for students according to § 1 Para. 2a is only possible via exmatriculation. For the repayment modalities, § 7 applies accordingly.

§7 Exmatriculation

Enrolled students according to § 1 Para. 2a in continuing Master's degree programs of Frankfurt UAS will be exmatriculated according to § 59 Para. 2 No. 4 HHG if the tuition fees to be paid in total, in instalments or per module and/or the semester fee due for the respective semester have not been received in due time. The de-registration takes effect retroactively to the end of the previous semester. Fees already paid in advance, minus modules or semesters already completed, will be refunded on application via a cancellation invoice. The application must be submitted in writing to the head of the department responsible for continuing education. The amount to be refunded shall be paid via the same payment method to the person who previously paid the fee. For the reimbursement of fees and contributions (semester contribution), the regulations of Frankfurt UAS apply.

§8 Fee increases

A change in the fees according to these regulations must be announced by 31.03 of the year for an effect on the respective winter semester and by 30.09 of the previous year for an effect on the respective summer semester in accordance with a decision of the Presidential Board. A change in the determination of fees may also be made for students already enrolled in accordance with §1 Para. 2a.

§9 Special regulations

(1) Companies or institutions that have concluded a cooperation agreement with Frankfurt UAS may contractually agree, as part of the cooperation agreement, a fee reduction for the fees of these regulations when their employees participate in modules, module packages, certificate degrees or further education study programs.

(2) Members and affiliates of Frankfurt UAS may be granted a fee reduction by decision of the Presidential Board.

(3) A fee may be charged for the preliminary examination and processing of an application for a Master's degree program at Frankfurt UAS. Further details are set out in the fee regulations for the respective degree programs.

(4) Fees to cover costs are charged for the aptitude test in accordance with §16, Para. 2, Sentence 2 HHG. The fees for the aptitude test are set out in the fee regulations for the individual degree programs.

§10 Coming into effect and transitional arrangements

(1) The fee regulations come into force on 31.03.2020 and are published in a central directory on the website of Frankfurt UAS. For students already enrolled in a degree program, the fee determinations made in the respective annex of the respective fee regulation in the last valid version shall continue to apply for a transitional period of 4 semesters.

(2) The following fee regulations of Frankfurt University of Applied Sciences shall expire on 31.03.2020:

- Fees for the MBA "Aviation Management" dated 19.7.2011, last amended on 01.02.2016
- Fees for the MBA "Entrepreneurship and Business Development" dated 19.7.2011, last amended on 01.02.2016
- List of Fees for the Master's Program "Addiction Therapy and Social Management in Addiction Care" of 12.10.2015 and 17.10.2016
- Fee regulations for the postgraduate Master's program "Counselling in the World of Work - Coaching and Supervision" of 9.4.2008, with last amendment of 18.9.2017
- Fee regulations for the postgraduate Master's program "Urban Agglomerations" of 24.04.2008, with last amendment of 14.4.2014

Appendix 1

Fee Regulations of the Frankfurt University of Applied Sciences for the Postgraduate Master's Program, Master of Business Administration (MBA) "Aviation and Tourism Management".

Determination of fees

Pursuant to § 16 para. 3 p. 1 HHG of 14 December 2009 (GVBl. I p. 666), in the version of the amendment of 18 December 2017 (GVBl. p. 482) and §1 para. 3, §2 para. 1 ,2, §3 as well as §9 para. 3 of the Fee Regulations of Frankfurt UAS for Master's Degree Programs in Continuing Education, the Presidential Board of Frankfurt UAS sets the following fee regulation as of the winter semester 2020/2021 with the resolution of 31.03.2020:

The tuition fee (in accordance with §2 Para. 2) from the winter semester 2020/2021 of the Fee Regulations of the Frankfurt UAS for Master's degree programs in further education is as follows for enrolled students:

Title of the course	Price (€)	Billing cycle	Comment
MBA Aviation and Tourism Management (complete study program)	19.900	At the beginning of the program or in instalments	Payment possible in 2 or 4 Instalments

In addition to the tuition fee, the semester fees of the Frankfurt University of Applied Sciences in the respective applicable amount are to be paid.

Other chargeable services according to §3 and §9 para. 3			
Aptitude test	690,00 €	At time of registration	For applicants without a first university degree

Appendix 1

The Fees of the Frankfurt University of Applied Sciences for the Master's Degree Program „Urban Agglomerations (M.Sc.)“

Determination of fees

According to § 16 Abs. 3 S. 1 HHG of December 14, 2009 (GVBl. I S. 666), in the version of the amendment of December 18, 2017 (GVBl. S. 482) and §1 Abs. 3, §2 Abs. 1 ,2, §3 as well as §9 Abs. 3 of the Fee Regulations of Frankfurt UAS for Master's Degree Programs in Continuing Education, the Presidential Board of Frankfurt UAS sets the following fee regulation as of the winter semester 2020/2021 by resolution of March 31, 2020:

The tuition fee (according to §2 para. 2) from the winter semester 2020/2021 of the Fee Regulations of the Frankfurt UAS for Master's degree programs in continuing education is for enrolled students:

Teaching unit	Price (€)	Billing cycle	Comment
From WiSe 2021/2022: Urban Agglomerations (M.Sc.) (complete study program)	12.000	At the beginning of the program or in instalments	Payments possible in 2 or 4 Instalments (annually 6.000; semi-annually 3.000)
For new enrollments for WiSe 2020/2021: Urban Agglomerations (M.Sc.) (complete study program)	11.630	At the beginning of the program or in instalments	1 st Installment: 2.630 € the following 3 installments at 3.000 each .-

In addition to the tuition fee, the semester fees of the Frankfurt University of Applied Sciences in the respective applicable amount are to be paid.

Further chargeable services according to §3 and §9 para. 3			
Pre-screening and processing of applications	100	With application	For applicants for a study placement as of July 1, 2020
Aptitude test	690	At registration	For applicants without a first university degree
Re-examination	300	At examination registration	

Re-examination (Master Thesis)	1.500	At examination registration	
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The fee for modules and module packages according to §2 para. 2 for non-matriculated participants is:

Teaching unit	Price (€)	Billing cycle	Comment
One Modul (5 CP)	500	at the start of the offer	
One Modul (10 CP)	1.000	at the start of the offer	

Appendix 1

The Fees of the Frankfurt University of Applied Sciences for the Master's Degree Program in Counseling in the Work Environment - Coaching, Mediation, Supervision and Organizational Counseling

Determination of fees

According to §16 Abs. 3 S. 1 HHG of December 14, 2009 (GVBl. I S. 666), in the version of the amendment of December 18, 2017 (GVBl. S. 482) and §1 Abs. 3, §2 Abs. 1 ,2, §3 as well as §9 Abs. 3 of the Fee Regulations of the Frankfurt UAS for postgraduate Master's programs, the Presidential Board of the Frankfurt UAS sets the following fee regulation with the decision of March 31, 2020, starting with the winter semester 2020/2021:

The tuition fee (according to §2 para. 2) from the winter semester 2020/2021 of the Fee Regulations of the Frankfurt UAS for Master's degree programs in continuing education is for enrolled students:

Teaching unit	Price (€)	Billing cycle	Comment
Masters "Counseling in the World of Work" (complete study program)	12.900	At the beginning of the program or in instalments	Payments possible in 3 or 6 installments (annually 4.300€; semi-annually 2.150€)

In addition to the tuition fee, the semester fees of the Frankfurt University of Applied Sciences in the respective applicable amount are to be paid.

Other chargeable services according to §3 and §9 par. 3			
Late fee for late withdrawal or non-participation in a registered group teaching supervision after expiry of the deregistration deadline	45 €	In case of withdrawal/ non-participation	Enrolled students
Late fee for late registration for examinations after the expiry of the registration period	45 €	with subsequent Registration	Enrolled students
Aptitude test	690 €	at registration	For applicants without a first university degree

Anlage 1

The Fees of the Frankfurt University of Applied Sciences for the Master's Degree Program "Addiction Therapy and Social Management in Addiction Care"

Determination of fees

According to § 16 Abs. 3 S. 1 HHG of December 14, 2009 (GVBl. I S. 666), in the version of the amendment of December 18, 2017 (GVBl. S. 482) and §1 Abs. 3, §2 Abs. 1 ,2, §3 as well as §9 Abs. 3 of the Fee Regulations of Frankfurt UAS for Master's Degree Programs in Continuing Education, the Presidential Board of Frankfurt UAS sets the following fee regulation with the decision of March 31, 2020, starting with the winter semester 2020/2021:

The tuition fee (according to §2 para. 2) from the winter semester 2020/2021 of the Fee Regulations of the Frankfurt UAS for Master's degree programs in continuing education is for enrolled students:

Teaching unit	Price (€)	Billing cycle	Comment
Master "Addiction Therapy and Social Management in Addiction Care" (complete program)	14.800	At the beginning of the program or in instalments	Payments possible in 3 or 6 installments (annually 4.934; semi-annually 2.467)

In addition to the tuition fee, the semester fees of the Frankfurt University of Applied Sciences in the respective applicable amount are to be paid.

Other services subject to charges according to §3 and §9 par. 3			
Admission/suitability interview	50	With application	For applicants for a study placement
Aptitude test	690	at registration	For applicants without a first university degree

The fee for modules and module packages according to §2 para. 2 for non-matriculated participants is:

Teaching unit	Price (€)	Billing cycle	Comment
One Modul (5CP)	750	at the start of the offer	

Appendix 1

the tuition fees of the Frankfurt University of Applied Sciences for the Master's Degree Program, Master of Business Administration (MBA) "Leadership: Diverse - Innovative – Sustainable"

Determination of charges

Pursuant to § 16 para. 3 p. 1 HHG of December 14, 2009 (GVBl. I p. 666), as amended on December 18, 2017 (GVBl. p. 482) and §1 para. 3, §2 para. 1 ,2, §3 as well as §9 para. 3 of the Fee Regulations of Frankfurt UAS for Master's Degree Programs in Continuing Education, the Presidential Board of Frankfurt UAS, by resolution of, establishes the following fee regulation as of the winter semester 2022/2023:

The tuition fee (according to §2 Para. 2) from the winter semester 2022/2023 of the fee regulations of Frankfurt UAS for continuing Master's degree programs amounts to the following for enrolled students:

Title of the course	Price (€)	Billing cycle	Comment
MBA "Leadership: Diverse – Innovative – Sustainable" (complete study program)	18.500,00	At the beginning of the course or in installments	Payment possible in 2 or 3 installments
MBA "Leadership: Diverse – Innovative – Sustainable" (complete study program)	17.000,00	At the beginning of the course or in installments	"Early Bird Rate" with registration by July 15 of the University year of the respective program begin date; Payment in 2 or 3 installments possible

In addition to the tuition fee, the semester fees of the Frankfurt University of Applied Sciences in the respective applicable amount are to be paid.

Further chargeable services according to §3 and §9 Para. 3			
Aptitude test	690,00	At time of registration	For applicants without a first university degree
In case of non-attendance at repeat examinations (module examinations)	150,00	At time of non-attendance	
Additional module: Practice Transfer Project (30 ECTS points)	1.850,00	At examination registration	For applicants with a first university degree with less than 210 ECT points

The fee for modules and module packages according to §2 para. 2 for non-matriculated participants:

Title of module or module package	Price (€)	Billing cycle	Comment
One Modul (5CP)	1.500,00	at the start of the offer	
4 modules of the module package "Certificate Mixed Leadership" (20 CP)	4.900,00	at the start of the offer	
9 modules of the "Diploma Mixed Leadership" module package (45 CP)	9.800,00	at the start of the offer	